ADMIT CARD

ADVT NO. 02/2019

Paste (do not pin or staple) your recent colour passport size photograph of size 4 cm x 5cm.The colour photograph should not be more than 3 months old.

(For Office use only)

(To be filled by candidate)
Communication address

Name _____

S/o _____

House Name/No

Village _____ Post _____

Tehsil _____ District _____

State _____ Pin Code | | | | | | |

At the time of submission of application form

Signature _____ Left hand thumb impression _____

At the time of physical test

Signature _____ Left hand thumb impression _____

At the time of practical test

Signature _____ Left hand thumb impression _____

At the time of written test

Signature _____ Left hand thumb impression _____

At the time of joining of service

Signature _____ Left hand thumb impression _____

*** Please read instructions enclosed**

1. GENERAL INSTRUCTIONS

(a) **Only Male candidates need to apply**. Female candidates need not to apply.

(b) A candidate must be either:-

(i) a citizen of India, OR
(ii) a person in whose favour a certificate of eligibility has been issued by the Government of India.

(c) **Centre for Physical Efficiency Test & Practical Test (Trade Test)** - GREF Centre, Dighi Camp, Alandi Road, Pune - 411015.

(d) All applications quoting the Advertisement No, date and post applied for should be submitted to **Commandant, GREF CENTRE, Dighi Camp, Pune - 411 015 through Registered post alongwith acknowledgment.**

(e) Candidate must ensure that they fulfill the entire requirement such as physical standards, Medical standards, educational / technical criteria, experience, age and other requisite essential criteria for particular post before filling the application form.

(f) The candidates should have the requisite educational/technical qualifications and other requisite essential eligibility criteria for specified trade from recognized university/institute for Central Govt. jobs **AS ON THE CLOSING DATE OF SUBMISSION OF THE APPLICATION.** Those awaiting results of the final examination need not apply. Commandant, GREF Centre may reject the candidature of the candidates at **any stage of recruitment process** in case the candidate is not fulfilling the requisite criteria and if appointed, such candidates are liable to be terminated/ removed from service summarily.

(g) Candidate should submit the application in prescribed format only and must sign at the prescribed places. Application should be on good quality A4 size bond (75 GSM) paper using one side only. News Paper cutting should not be used as application. The candidates purchasing printed applications from the market should ensure that it confirms to the prescribed format published in the Employment News. The candidates can also make photocopy of the application format as given in the Employment News/Rozgar Samachar and then fill up the details. They can also download the application format from the website of **www.bro.gov.in**. The candidates should send their application well in advance before the closing date. *Commandant GREF CENTRE* will not be responsible for any postal delay/wrong delivery of the application etc.

(h) Candidates should note that only the date of birth as recorded in the 10 th Class/High School examination certificates as on the date of submission of applications will only be accepted. **MARK SHEETS IN PLACE OF CERTIFICATES WILL NOT BE ACCEPTED AS PROOF OF DATE OF BIRTH.**

(j) Serving defence personnel likely to be released from service within one year from the closing date can also apply against Ex-servicemen vacancies.

(k) Call letters for Physical Efficiency Test and Practical Test (Trade Test) are being sent to candidates by ordinary post and the same can also be seen on BRO web site **www.bro.gov.in.** Commandant, GREF Centre will not be responsible for any postal delay/wrong delivery of call letters. Issuing of call letters are provisional subject to being found eligible in all respect. Results of qualified candidates for appearing in Written Test along with date of Written Test & venue will be displayed in the website of **www.bro.gov.in.**

(l) Candidates will be provisionally selected based on Combined Merit List in Written Test only and will have to undergo Medical Examination. Those candidates who have been declared FIT in Medical Examination and meeting all criteria, will have to undergo training at GREF Centre, Pune for specified period.

(m) (i) The candidates who indicate their category as SC or ST or OBC in their application form must enclose the caste certificate.
(ii) The candidates who indicate their category as EWSs must enclosed income and asset certificate in prescribed format.

(n) Candidates belonging to SC/ST/OBC & EWSs who have applied for any trade in their respective categories must not apply separately against UR vacancies since at the time of preparing Combined Merit List their names will be automatically upgraded in UR category if they meet cut off marks of UR category and fulfill other UR category criteria.

(o) SC/ST/OBC & EWSs candidates who fulfill required educational qualification / technical qualification under UR category can also apply against UR vacancies, in case no vacancies exist in their respective category against this advertisement. However, no relaxation in age and application fees would be permissible to them.

(p) Any subsequent changes in the terms and conditions of this Advertisement as per extent rules will stand good. Commandant, GREF Centre reserves the right to consider/incorporate any subsequent changes/modifications/additions in the terms and conditions of recruitment under this Advertisement if necessitated and applicable.

(q) Vacancies are liable to **increase/decrease/cancelled** without any further notice.

(r) All candidates will undergo Physical Efficiency Test & Practical Test (Trade Test) in order to qualify for Written Test as mentioned at Appendix ‘A’.

Passing of Physical Efficiency Test is mandatory for all trades. Physically handicapped candidates, Ex-servicemen and departmental candidates applying for re-appointment are exempted from undergoing Physical Efficiency Test.

(s) In order to qualify for Written Test, candidates should qualify in Physical Efficiency Test and Practical Test (Trade Test) wherever applicable. However, no weightage of marks of this Physical Efficiency Test & Practical Test will be given towards final selection of candidates.

(t) Written test will be Objective / Subjective in nature and will be bilingual (Hindi & English). Objective part will be OMR based, whereas subjective part has to be answered in the answer sheet. Marks obtained in the Written Test will only be considered for selection of candidates for further recruitment process.

Note 1 : *If large number of candidates apply for a particular post against this Advertisement, a cut off percentage in essential qualifications will be fixed for issue of call letter. The same will be decided by the Competent authority.*

Note 2 : *If sufficient candidates do not apply for any post against this Advertisement, further recruitment process for that particular post shall liable to be cancelled.*

2. AGE LIMIT/ RELAXATION

The lower and upper age limit indicated will be reckoned as on closing date of applications. The upper age limit is relaxable as under subject to submission of requisite certificate.

S No	Category	Age Relaxation
(a)	UR & EWSs	NIL
(b)	SC/ST	5 years
(c)	Other Backward Class	3 years
(d)	Central Government Civilian employee and departmental candidates who have rendered not less than three years of regular and continuous service	Up to 45 years for SC/ST, 43 years for OBC and 40 years for UR for Group C.
(e)	Ex-Serviceman	Ex-Serviceman who has put in **NOT** less than six months continuous service in the Armed Forces shall be allowed to deduct the period of such service from his actual age plus 3 years in addition to age relaxation admissible to OBC/SC/ST category.
(f)	Physically Handicapped	10 years
(g)	Jammu & Kashmir Migrant	05 years

NOTE : 1. No age relaxation is allowed to SC/ST/OBC/EWSs candidates applying against unreserved vacancies.

2. Age and experience where required will be reckoned as on closing date of application i.e. **45 days from date of publication of this advertisement**.

3. Age relaxation as applicable to SC/ST and OBC will be applicable in addition to the above relaxation for Physically Handicapped and J&K migrant.

3. WEIGHTAGE FOR ISSUE OF CALL LETTERS ONLY

In order to help wards of serving/retired GREF personnel/Ex-servicemen, sportsmen and NCC certificate holders highest out of the following weightages will be added to the percentage of marks obtained for issue of initial call letter (for Physical Efficiency Test) only & No weightage will be added for any further recruitment process:-

(a) Son of serving/retired GREF personnel - 15%
(such concession to only one son)
(b) NCC "C" Certificate - 10%
(c) NCC "B" Certificate - 05%
(d) Serving GREF Personnel applying for higher post (Open market)- 15%
(e) Son of Ex-servicemen - 03%
(f) Sports at State/District/University level - 05%
(g) Casual Paid Labour (CPL) - 10%

Note: (i) In case candidate encloses both NCC "B" & "C" certificates, only additional percentage marks of "C" certificate will be taken into account for issue of call letter.

(ii) For GREF personnel the concession mentioned in Para 3 (d) above is applicable for those candidates who have rendered minimum one year of continuous regular service as on closing date of application.

4. **APPLICATION FEES (NON-REFUNDABLE)**. **Candidates must pay the application fee (Non-Refundable), to be deposited directly in favour of Commandant, GREF Centre, Pune 411015, in Public Fund Account No. 11182905409 of State Bank of India, Khadki Branch Pune Code No. 01629 and IFSC Code No. SBIN0001629. The candidate should pay the Application fee through Internet Banking/Online Payment or through Bank draft only. Proof of online transaction/DD to be attached with the application form. No other mode of payment will be accepted. The Application is liable to be rejected if payment of fee is made in any other modes.** Application fee for each category mentioned as below:-

S No	Category	Application Fees
(a)	General candidates and EWSs including Ex-servicemen	Rs 50/-
(b)	Other Backward Class candidates	Rs 50/-

(c)	Scheduled Caste & Scheduled Tribe	NIL
(d)	Physically Handicapped Persons	NIL

5. HOW TO APPLY

(a) Application will be filled up in **English/Hindi** only.

(b) No candidate will send more than one application for the same post. The candidature may be cancelled, if candidate applies more than one application for one post.

(c) Candidate should affix latest photograph in application form and Admit Card. The candidate should be in possession of adequate number (Min 08) of photographs with him.

(d) Candidates applying for more than one post should send separate application with separate fee. One envelope should contain one application for one post only. However, dates for Physical Efficiency Test & Practical Test (Trade Test) will be decided by the Department.

(e) If a candidate has changed his name or dropped or added part of his name after Matriculation/SSC/Hr Secondary/Sr Secondary he will be required to submit, an attested copy of Gazette Notification to the effect that he has changed his name after matric or otherwise for appearing in Physical Efficiency Test & Practical Test (Trade Test). The changed name should also have been indicated in the Gazette Notification.

(f) Candidates are advised to go through the general instructions carefully as mentioned against Advt No. 02/2019. Candidate should carefully go through all the provisions in the advertisement to ensure that he is eligible for the post for which he is applying in terms of requirements of age, educational qualification etc. **AS ON CLOSING DATE.**

(g) Copies of certificates for proof of residence, essential educational qualification, date of birth, caste certificate, proof of EWSs status etc should be enclosed with application form. **All testimonial copies be attested by Gazetted Officer or self attested**. The caste certificate for SC/ST/OBC and EWSs income & assets certificate should be as per format at **Appendix 'B', 'C' & 'D' respectively**. SC/ST/OBC and EWSs Certificate (date of issue should not be older than one year as on closing date for OBC and EWSs Candidates), should be signed by competent authority and should have **OFFICE ROUND SEAL AND APPOINTMENT SEAL DULY AFFIXED ON** it at the place provided.

(h) **PROOF OF RESIDENCE ISSUED BY THE COMPETENT AUTHORITY**. Gorkhas of Indian domicile will produce Permanent Residence Certificate (PRC) issued by the competent authority.

(j) Any certificate in language other than Hindi or English should be enclosed with translation in Hindi or English duly attested by a Group A Gazetted officer.

(k) **SON OF SERVING / EX GREF PERSONS** SHOULD WRITE THEIR FATHER'S PARTICULARS i.e. GS NO, RANK AND NAME, ON THE TOP OF THE APPLICATION IN RED INK AND ATTESTED PHOTOCOPY OF THEIR RELATIONSHIP CERTIFICATE FROM OC UNIT/DISCHARGE CERTIFICATE SHOULD BE ENCLOSED.

(l) EXPERIENCE CERTIFICATE (WHEREVER REQUIRED) FROM PRIVATE EMPLOYER SHOULD BE ON PRINTED LETTER HEADS QUOTING THEIR REFERENCE NUMBER WITH RUBBER SEAL. THE CERTIFICATE MUST INDICATE REGISTRATION NUMBER GST NO, TIN NO. NATURE OF WORK DONE, PERIOD OF EMPLOYMENT WITH DATE AND MONTHLY SALARY.

(m) **CASUAL PAID LABOURERS (CPL)** are required to attach experience certificate indicating CPL Code number signed by OC unit, **countersigned** by Commander BRTF and duly **verified** by concerned Accounts Officer with their application. The Casual Paid Labourers (CPL) should forward their application to Commandant GREF Centre, Pune, alongwith the Experience certificate.

(n) Casual Paid Labourers (CPLs) who have worked for 179 days as CPL in GREF during the last one year and continues to work in the Organisation on Muster Roll as on the date of publication of advertisement in news paper is entitled for grant of 10% additional weightage while arriving at cut off marks for issue of call letters subject to meeting the eligibility criteria and educational qualifications as per Recruitment Rules of the post applied for.

(o) Candidates are required to super scribe the word ***APPLICATION FOR THE POST OF*** _____ **Category UR/SC/ST/OBC/EWSs/ESM/CPL, WEIGHTAGE PERCENTAGE IN ESSENTIAL QUALIFICATION** _____ on the top of the envelope while sending the application form.

(p) All applications quoting this advertisement number and post applied for should be submitted so as to reach to Commandant GREF Centre, Dighi camp, Pune- 411 015 **within 45 days from the date of publication of this advertisement from the candidates staying in plains and 60 days from the candidates those in the state of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of the State Jammu & Kashmir, Lahaul and Spit District and Pangi Sub-division of Chamba District of the State Himachal Pradesh , the Andaman & Nicobar Islands and Lakshadweep,** as per format of application enclosed as **Appendix 'E'** to this advertisement.

(q) Candidates who had applied in response to previous advertisement are required to apply afresh.

6. INVALID APPLICATION

(a) An application will be summarily rejected at any stage of the recruitment process for not conforming to the official format/having incomplete information/ wrong information/mis-representation of facts/**left unsigned**/ without legible documents enclosed/submitted without fee where due/without an attested photograph by Gazetted Officer pasted at the appropriate place and for submitting more than one application for the same post.

(b) Applications, which are not filled up as per instructions or partly filled up applications, will not be entertained. **No communication will be done for rejected applications**. Applications may be rejected due to reasons such as :-

(i) Incomplete or illegible and not submitted on prescribed format

(ii) Unsigned/ Undated/ without photograph.

(iii) Without proper certificate (In Central Govt format) in respect of SC/ST /OBC/EWSs, PH, Ex-Servicemen & Relationship Certificate for wards of serving / Ex-GREF Personnel / Army Personnel.

(iv) Under aged/Overaged candidates.

(v) Not possessing the requisite educational qualification at the time of submitting applications.

(vi) Educational qualification not recognized.

(vii) Application received after due date.

(viii) Application without prescribed fee for UR, EWSs and OBC category.

(ix) Any other irregularity like mutilated or damaged application / documents, etc.

(x) Attested / Self attested copies of testimonial not enclosed etc.

(xi) Multiple applications for the same post.

(xii) Serving Certificate for CPL candidate duly signed and dated before publishing of this Advertisement.

(xiii) Any portion of the application left unsigned.

7. <u>DOCUMENTS REQUIRED TO BE PRODUCED AT THE TIME OF REPORTING FOR RECRUITMENT PROCESS</u>

(a) Call letter.
(b) Aadhar Card or Any other photo Identity Proof.
(c) Educational qualification certificate.

(d) Caste Certificate.
(e) Experience Certificate.
(f) Income & Assets certificate to be produced by EWSs for financial year 2018-19.
(g) All other requisite certificates (Documents required for proof for according weightage marks).
(h) Domicile/Nativity Certificate/Proof of residence issued by the competent authority. Gorkhas of Indian domicile, will produce Permanent Residence Certificate (PRC) issued by the competent authority.

8. RECRUITMENT PROCESS

(a) ISSUE OF CALL LETTERS: - Guidelines that will be adopted for Numbers of call letters to be issued against No. of vacancies advertised will be as under:-

(i) Minimum 10 times of the vacancy advertised in each category (SC/ST/OBC/EWSs/UR).

(ii) If the numbers of applications received are more than 10 times the advertised vacancies, for each post, a cut off percentage in basic Essential Qualification applicable to the post for each category will be decided to ensure minimum 10 times of vacancies in each category are called. Therefore, no representation with reference to cut off percentage for any category will be entertained at any stage. Thus cut off percentage will be decided purely based on No of applications received and the decision of the Commandant, GREF Centre is the final & binding.

(b) The selection is made strictly as per merit as per availability of vacancies; on the basis of performance of the candidates in the Physical Efficiency Test /***Practical Test*** ***as applicable to the particular trades*** / Written Examination.

(c) The date of Physical Efficiency Test and Practical Test (Trade Test) will be decided by Commandant, GREF Centre, Pune.

(d) On the day of reporting for the trade test, checking of essential original documents of the candidates will be carried out by Gazetted Officer of Recruitment Centre. Candidates who are in possession of documents as per Advt No 02/2019 given at para 7 above, will only be allowed to go through further tests. All candidates who come for Screening/Trade Test at GREF Centre have to undergo the following tests:-

(i) Physical Test
(ii) Practical Test
(iii) Written Test
(iv) Medical Examination

Note: **If a candidate absents himself in any test, he will not be allowed to undergo for further recruitment process**.

(e) **Physical Efficiency Test**. Candidates will undergo physical efficiency test and candidates those who pass in physical test will only be allowed to attend the further tests (.i.e practical/written)

(f) **Practical / Trade Test**. Candidates will undergo Practical / Trade test wherever applicable and those who qualify in Practical / Trade Test will only be allowed to attend Written Test.

(g) **Written Exam**. Question paper will be answered in **blue/black ball point pen** only. No work in pencil is allowed. Any disclosure of identity on answer sheet will render the candidate as disqualified. The syllabus for the written examination will generally be in conformity with the educational standards and/or technical and other requisite essential qualifications prescribed for the posts. The questions will be of objective type or subjective type or objective & subjective both and likely to include questions pertaining to General Knowledge, General English/General Hindi, General Arithmetic, Analytical and Quantitative Skills (Syllabus mentioned as Appx 'A') and those subjects covered as part of minimum educational/technical qualification for the post. The question paper will be bilingual i.e. English and Hindi and the duration of the examination may vary from 1hrs to 3hrs depending upon the trade. The objective type Questions will be OMR based and the subjective Questions have to be answered in the answer sheet.

(h) Minimum passing marks for UR, EWSs & OBC category is 50% and for SC & ST category is 40%.

(j) **Age + Experience**: The last date for reckoning age and experience should be the closing date of the receipt of application for main land states (Not the dates of receipt of application from NE states etc).

(k) **Any provisional certificate involved should not be older than five years at the time of closing date of respective region**.

(l) Result of provisionally selected candidates will be displayed in **www.bro.gov.in** subsequently followed by ordinary letter to provisionally selected candidates to report to ***GREF Centre, Pune-15*** within 4 to 6 weeks for medical examination.

(m) The appointment of selected candidates is subject to his passing requisite Medical/Fitness Test. Test to be conducted by the Panel of Medical Officers of GREF/Army only. However, one appeal is allowed against the decision of Medical Officer. Holding of medical examination does not confer any right of the candidate for appointment. The appointment is subject to fitness in medical examination and production of all requisite documents in original (i.e educational qualification certificate with mark sheet, technical qualification certificate, caste certificate and domicile/residential certificate issued by appropriate competent authority i.e. not below the rank of Tehsildar) and any other documents which were required for the post.

(n) Detailed documentation check of provisionally selected candidates will be carried out by Recruiting Wing, GREF Centre, Pune.

(o) Only medically fit candidates will be inducted.

(p) The candidate is responsible for the delay in induction, on account of non production of valid essential documents during final check. The details of Physical Standards required for various regions are as tabulated below: -

PHYSICAL STANDARDS

Region	States/Regions included	Physical Standards		
		Minimum Height in Cms	Chest in Cms	Minimum Weight in Kgs
WESTERN HIMALAYAN REGION	J&K, Himachal Pradesh, Punjab Hills (Area South and West of the Inter State Border between Himachal Pradesh and Punjab and North and East of Road of Mukerian, Hoshiarpur, Garh Shankar, Ropar and Chandigarh), Uttarakhand	158	Minimum 75 Cm (Unexpanded) and expansion by 5 Cm	47.5
EASTERN HIMALAYAN REGION	Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam and Hill Region of West Bengal (Darjeeling & Kalimpong District and Andaman Nicobar)	152	Minimum 75 Cm (Unexpanded) and expansion by 5 Cm	47.5
WEST PLAIN REGION	Punjab, Haryana, Chandigarh, Delhi, Rajasthan, Western UP	162.5	Minimum 76 Cm (Unexpanded) and expansion by 5 Cm	50
EASTERN PLAIN	Eastern UP, Bihar, West Bengal, Orissa & Jharkhand.	157	Minimum 75 Cm (Unexpanded) and expansion by 5 Cm	50
CENTRAL REGION	Madhya Pradesh, Gujrat, Maharashtra, Dadar & Nagar Haveli, Daman and Diu, Chhattisgarh.	157	Minimum 75 Cm (Unexpanded) and expansion by 5 Cm	50
SOUTHERN REGION	Andhra Pradesh, Karnataka, Tamil Nadu, Telengana, Kerala, Goa and Pondicherry	157	Minimum 75 Cm (Unexpanded) and expansion by 5 Cm	50
GORKHAS (INDIAN DOMICILE)		152	Minimum 75 Cm (Unexpanded) and expansion by 5 Cm	47.5
RELAXATION TO SONS OF SERVING/EX GREF PERSONS		2	1	2

(r) **Medical Standards** Every recruit must be sufficiently intelligent, be free from various instability and be in possession of sound health. He shall have no constitutional or acquired disability as may in the opinion of the Recruiting Medical Officer render him unfit for duties in the Force particularly at high altitude. He must be free from Colour blindness.

(s) **Visual Standards**

(i) **For General Recruits**

Visual Acuity (With/Without glass)

Better Eye …….6/12		Worse Eye……6/36	
OR		OR	
Reads	0.6 or J 2	Reads	1 or J 6

(t) Candidates belonging to Western Himalayan region (area of South and West of the interstate border between Himachal Pradesh and Punjab and North and East road of Mukerian, Hoshiarpur, Garh Shankar, Ropar and Chandigarh) will produce domicile certificate from competent civil authority (Tehsildar/Magistrate) and **ATTACH WITH THEIR APPLICATIONS. PRODUCING OF CERTIFICATE BEFORE MEDICAL EXAMINATION WILL NOT BE ENTERTAINED.**

(u) **Physically Handicapped** 4% of vacancies shall be reserved for Physically handicapped candidates, of which one per-cent each shall be reserved for persons with benchmark disabilities detailed below as (i), (ii) & (iii) and one per-cent for persons with benchmark disabilities under clauses (iv) and (v):

(i) Blindness and low vision;
(ii) Deaf and hard of hearing;
(iii) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
(iv) Autism, intellectual disability, specific learning disability and mental illness;
(v) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities. However, they will be eligible for recruitment subject to passing Trade Test, Written Test and Medical fitness as applicable in GREF service.

9. SERVING EMPLOYEES Persons employed in Government Department should apply through proper channel sufficiently in advance so that their application reaches in time. Applications will be rejected if not received by due date through proper channel.

10. RE-APPOINTMENT OF SERVING EMPLOYEES

(a) Application from departmental candidates should be forwarded through their concerned Project on the prescribed format as per ROI 1/98 in one lot to Commandant, GREF Centre, Pune.

(b) All GREF employees desirous of getting re-appointment to a suitable post have to apply specifically with respect to a particular Advertisement in operation, which is published from time to time. In case the individual satisfies all the certificates particularly with reference to qualification, experience, age etc. apply through his project.

(c) A serving GREF personnel can seek re-appointment to another post at par with open candidate in any trade even if the post applied is not in the same line or allied cadre of the post held but he should fulfill all other eligibility criteria as fixed for open candidates i.e. educational qualification, experience and age etc.

(d) A serving GREF employee once if he crosses the upper age limit as fixed for open direct recruits, he can take the help of enhanced upper age limit for re-appointment in Group 'C' post i.e. 40,43,45 years for UR, OBC, SC/ST respectively provided he has put in minimum 03 years service in the GREF and the post applied is in the same line or is in the allied cadre and where a relationship could be established that the service rendered in GREF will be useful for efficient discharge of duties in other categories of post.

(e) Once the criteria as laid down above in respect of age, qualification, experience etc is satisfied by serving employee, he may submit his application alongwith connected forms and appendices, (as per HQ DGBR letter No.67043/Policy/DGBR/EG2 (Rtg) dated 23 Oct 74 and proforma forwarded vide GREF Records letter No.1280/83/P2 dated 05 Mar 1976), to OC unit. The unit will check the details with service documents and certificates. Complete documents will then be sent to Task Force for recommendation of BRTF Commander and subsequently to Chief Engineer for his final recommendation

(f) While recommending re-appointment of departmental candidates, OC Unit must ensure that the candidates possess requisite qualification and is from allied cadre.

(g) Sons/Daughters/wards of Ex-Servicemen are not eligible to apply for the post reserved for Ex-Servicemen.

11. DEFINITION OF EX-SERVICEMEN CANDIDATES

(a) Ex-Servicemen means a person, who has served in any rank (whether as a combatant or as a non-combatant) in the regular Army, Navy or Air Force (including postal service personnel-APS) of the Indian Union but does not include a person who has served in the Defence Security Corps, General Reserve Engineer Force, Lok Sahayak Sena and Para Military Forces, and

(b) Who has retired from such service after earning his pension, or

(c) Who has been released otherwise than on his own request from Service as a result of reduction in establishment, or

(d) Who has been released from such services after completing specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity.

(e) Who has been released from such service on medical grounds attributable to military service or circumstance beyond his control and awarded medical or other disability pension, or

(f) The persons serving in the Armed Forces of the Union who on retirement from Service, would come under the category of "Ex-Servicemen" are permitted to apply for re-employment one year before the completion of the specified term of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

(g) Ex-Servicemen who have already joined the Govt. Service in the civil side after availing of other benefits given to them as Ex-Servicemen for further employment cannot claim Ex-Servicemen status for the purpose of this recruitment; such a person will be deemed to be a civil employee and will accordingly be entitled to only such of the benefits like relaxation of age etc, as admissible to civil employees, in the normal course in accordance with the existing instructions in this regard subject to his fulfillment of the conditions governing the grant of such benefits.

12. SERVICE CONDITIONS

(a) The members of the Force (Department) are deployed in Projects/Units all over India, especially in the Northern and Eastern Regions. Individuals may be posted anywhere in India.

(b) Individuals selected will be on probation for the first **TWO** years. On completion of probation period, competent authority will assess their suitability for continuity and pass appropriate orders.

(c) Members of the Force are governed by the provisions of Central Civil Service and Classification, Control and Appeal Rules 1965 as amended from time to time.

(d) Notwithstanding the above, all the members of Force are also subject to certain provisions of Army Act 1950 and Army Rules made there under as laid down in SRO 329 and 330 of 1960.

(e) Members of the Force (Department) are allowed free rations as per authorised scale, clothing allowance, free single accommodation, special compensatory allowances/remote locality allowances and local allowances such as HRA, TPT etc as admissible.

(f) New defined Contribution Pension Scheme, Leave Travel Concession, Children Education allowance, Group Insurance, Injury benefits, Medical Treatment and other concessions including family accommodation as applicable to Central Govt. employees are available to the members of the Force. The Department also maintains its own family accommodation at certain locations.

13. CONCESSION TO SC/ST CANDIDATES FOR RECRUITMENT. Travelling allowance for attending Trade Test as per rules, i.e. 2nd class To and Fro train fare only, if unemployed, is payable on production of railway/bus tickets on completion of journey with caste Certificate (As per central Govt format) and unemployment Certificate.

14. MISCELLANEOUS INFORMATION

(a) Candidates need not to enclose any envelope duly affixed with postage stamp with application. Call letter to eligible candidates will be sent at Govt expense as well as displayed in website **www.bro.gov.in** .

(b) Recruitment of various trades advertised will be spread over the year in a phased programme. Successful candidates with higher merit in Written Test will be offered appointment strictly in order of merit and to the extent of availability of vacancies. All other candidates including those who pass through Written Test but stand lower in merit will not be considered and may apply afresh against future advertisement.

(c) The numbers of posts shown above are only tentative. It is open to the Dept to fill all the posts or only partially from these or to cancel some of the posts from the list altogether, depending upon the Department's requirement.

(d) NO CORRESPONDENCE/FURTHER ENQUIRY ON THIS ADVERTISEMENT, RECRUITMENT PROGRAMME, CALL LETTERS ETC WILL BE ENTERTAINED.

(e) Candidates have to make their own arrangements with postal authority in case of any subsequent change of their address.

(f) Mobile Phones and electronic gadgets are strictly **NOT ALLOWED INSIDE** the campus of Recruitment Zones.

(g) Admission to all stages of recruitment process shall be purely provisional, subject to the candidates satisfying the prescribed eligibility conditions.

(h) Mere issue of call letter to the candidates will NOT imply that their candidature has been finally accepted.

(j) Any legal issues arising out of this Advertisement shall fall within the legal jurisdiction of Hon’ble High Court of Delhi.

(k) After completion of Written Examination, Question Papers will be collected from the candidates and candidates will not be allowed to take Question Papers with them.

(l) The onus is on the candidates to prove with valid documents that all the information submitted by them in the application is true.

15. IMPERSONATION/SUPPRESSION OF FACTS

(a) No candidate should attempt impersonation or take the help of any impersonator at any stage of the selection process. Otherwise the candidates will be debarred for life from appearing in all GREF examinations as well as debarred from any appointment in GREF, in addition, legal action will be taken against the candidate.

(b) Any material suppression of facts or submitting forged certificate/caste certificate by a candidate for securing eligibility and/or obtaining privileges including free travel for appearing in the examination shall lead to rejection of his candidature for the particular recruitment for which he has applied. Further, he will also be debarred from all examinations conducted by Commandant, GREF Centre, Pune all over the country for a period of 2 years and legal action can be initiated, if warranted.

(c) A candidates will be debarred from examinations of GREF for a specified period/lifetime if (i) the candidates submits multiple applications for the same post and category, (ii) the candidate submit multiple applications with different community for the same post & category, (iii) the candidates submits multiple applications with different photo (face) for same post and category and (iv) the candidates submits multiple applications with different documents for the same post & category.

(d) Any candidate found using unfair means in the examination or sending someone else in his place to appear at the examination will be debarred from appearing in all the examinations of GREF for lifetime.

(e) Any candidate who appears more than once for the Trade Test of same post in the same or different categories his Application/Candidature/Appointment will be cancelled at any stage.

16. WARNING. Beware of Touts/job racketeers/unscrupulous elements who may approach you with assurance of procuring appointment/trying to deceive you by false promises of securing job in GREF either through influence/illegal gratification or by use of unfair and unethical means. One must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured that the **SELECTION WILL BE DONE PURELY ON MERIT, IN A TRANSPARENT MANNER.** GREF has not appointed any agent(s) or coaching centre(s) for action on its behalf. Candidates are warned against any such claims being made by persons/agencies.

ESSENTIAL QUALIFICATION, PAY SCALES AND AGE LIMIT

Post No 01 **DRAUGHTSMAN**	Pay Band - Level - 5 : Rs. 29200.00 (As per 7th Pay Commission) Age between 18 to 27 years. (Relax able for Government servants up to 40 years in case of general candidates and up to 45 years in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes in accordance with the instructions or order issued by the Central Government from time to time) **Essential Qualification**: (i) 10 Plus 2 with Science Subjects from a recognized Board; and (ii) Having two years Certificate in Architecture or Draughtsmanship from a recognized Institute or equivalent; **or** Possessing two years National Trade Certificate for Draughtsman (Civil) from a recognized Institute and having one year practical experience in the trade.
Post No 02 **HINDI TYPIST**	Pay Band - Level - 2 : Rs. 19900.00 (As per 7th Pay Commission) Age between 18 to 27 years. (Relax able for Government servants up to 40 years in case of general candidates and up to 45 years in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes in accordance with the instructions or order issued by the Central Government from time to time) **Essential Qualification:** i) 10+2 from a recognized Board or equivalent; ii) Typing speed 30 word per minute in Hindi on Computer (30 words per minute correspond to 9000 KDPH on an average of 5 Key depressions for each word).

Contd…P/2

Post No 03 **SUPERVISOR STORES**	Pay Band - Level - 4 : Rs. 25500.00 (As per 7th Pay Commission) Age between 18 to 27 years. (Relax able for Government servants up to 40 years in case of general candidates and up to 45 years in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes in accordance with the instructions or order issued by the Central Government from time to time) **Essential Qualification**: (i) Degree from a recognized University or equivalent; and (ii) Possessing certificate in Material Management or Inventory Control or Stores Keeping from a recognized institution. **or** Possessing two years experience in handling of Engineering Stores in Central Government or State Government Department or establishment. **or** Possessing Class-I Course for Storeman Technical as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records or Centres or similar establishment of Defence.
Post No 04 **RADIO MECHANIC**	Pay Band - Level- 4 : Rs. 25500.00 (As per 7th Pay Commission) Age between 18 to 27 years. (Relax able for Government servants up to 40 years in case of general candidates and up to 45 years in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes in accordance with the instructions or order issued by the Central Government from time to time) **Essential Qualification**: (i) Matriculation from a recognized Board or equivalent; (ii) possessing Radio Mechanic Certificate from Industrial Training Institute with two years experience as Radio Mechanic in a Government, Public or Private Sector enterprises; **or** possessing Defence Trade Certificate from an army Institute or similar establishment of Defence with two year experience in Radio Technology; **or** Having passed the Class I Course for Wireless Operator and Key Board as laid down in Defence Service Regulations, (Qualification Regulations for Soldier) from office of Records or Centres or similar establishment of Defence.

Contd…P/3

Post No 05 **LABORATORY ASSISTANT**	Pay Band - Level - 3 : Rs. 21700.00 (As per 7th Pay Commission) Age between 18 to 27 years. (Relax able for Government servants up to 40 years in case of general candidates and up to 45 years in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes in accordance with the instructions or order issued by the Central Government from time to time) **Essential Qualification:** (i) 10+2 from a recognised Board or equivalent; (ii) Laboratory Assistant Certificate issued by Industrial Training Institute or a recognized Institute; **or** Defence Trade Certificate from an Army institute or similar establishment of Defence with one year experience as Laboratory Assistant from Army Hospital; **or** Having passed Class I Course for Laboratory Assistant as laid down in Defence Service Regulations (Qualification Regulations for Soldiers) from office of Records or Centres or similar establishment of Defence.
Post No 06 **WELDER**	Pay Band - Level - 2 : Rs. 19900.00 (As per 7th Pay Commission) Age between 18 to 27 years. (Relax able for Government servants up to 40 years in case of general candidates and up to 45 years in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes in accordance with the instructions or order issued by the Central Government from time to time) **Essential Qualification:** i) Matriculation from a recognized Board or equivalent; and ii) Possessing Welder (Electrical & Gas) Certificate from Industrial Training Institute or equivalent, **or** Defence Trade Certificate from an Army Institute or similar establishment of Defence or equivalent and having one year experience as welder from Army Workshop; **or** Having passed the Class-2 Course for Welder as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records or Centres or similar establishment of Defence.

Contd…P/4

Post No 07 **Multi Skilled Worker (Mason)**	Pay Band - Level - 1 : Rs. 18000.00 (As per 7th Pay Commission) Age between 18 to 25 years. (Relaxable for Government servants and Ex-servicemen upto forty years in case of general candidates, forty three years in case of OBC candidates and upto forty five years in case of candidates belonging to the Scheduled Castes and Scheduled Tribes) **Essential Qualification:** (i) Matriculation from a recognized Board or equivalent ; (ii) Possessing certificate of Building construction/Bricks Mason from Industrial Training Institute / Industrial Trade Certificate / National Council for Training in the Vocational Trades / State Council for Vocational Training OR Passed Certificate Class II for Mason as laid down in Defence Service Regulations, (Qualification Regulations for Soldiers) from office of Records / Centres or similar establishment of Defence. (iii) Should qualify in proficiency test in the trade to be conducted by Border Roads Organisation. (iv) Should qualify physical tests as per Border Roads Organisation guidelines. (v) Should meet physical and medical standards as per Border Roads Organisation guidelines.
Post No 08 **Multi Skilled Worker (Mess Waiter)**	Pay Band - Level - 1 : Rs. 18000.00 (As per 7th Pay Commission) Age between 18 to 25 years. (Relax able for Government servants and Ex-servicemen upto forty years in case of general candidates, forty three years in case of OBC candidates and upto forty five years in case of candidates belonging to the Scheduled Castes and Scheduled Tribes) **Essential Qualification:** (i) Matriculation from a recognized Board or equivalent; (ii) Should qualify in proficiency test in the trade to be conducted by Border Roads Organisation. (iii) Should qualify physical tests as per Border Roads Organisation guidelines. (iv) Should meet physical and medical standards as per Border Roads Organisation guidelines.

Appx A

SYLLABUS

Post No	Trade	Type of Post	Physical (1 mile run)	Practical Test (Min 40% reqd to qualify for written Exam)	Written Test	
1	Draughtsman	Gp 'C'	Pass/ Qualify (Maximum time to qualify - 10 mins)	NIL	Questions on simple maths	**100 marks**
					Questions on mensuration	
					Civil Engineering Drawing	
					Quantitative aptitude	
					General Knowledge	
2	Hindi Typist	Gp 'C'	Pass/ Qualify (Maximum time to qualify - 10 mins)	Typing test @ 30 words per minute in Hindi on Computer (passing criteria)	Essay in English & Hindi 12th Std level)	**100 marks**
					Sentences in Hindi & English	
					English & Hindi grammer	
					Letter writing in English	
					Letter writing in Hindi	
					Proverbs, idioms & pharses	
					Translation of passage from Eng to Hindi	
					Questions on Arthemetic	
					General Knowledge	
3	Supervisor Stores	Gp 'C'	Pass/ Qualify (Maximum time to qualify - 10 mins)	NIL	Accounting of Stores including inventory control procedure	**100 marks**
					Storage & precautions of stores incl fire protection / fighting	
					Stock verification of stores	
					Maint of stock ledger	
					Security of Stores	
					Questions on Arthemetic	
					General Knowledge	
4	Radio Mechanic	Gp 'C'	Pass/ Qualify (Maximum time to qualify - 10 mins)	NIL	Questions on electronic circuits	**100 marks**
					Operation & Maint of wireless eqpts	
					Operation of switch board upto 10 lines	
					Charging & operation of batteries	
					Principles of radio mechanism	
					Knowledge of Morse code	
					General Knowledge	

SYLLABUS

Post No	Trade	Type of Post	Physical (1 mile run)	Practical Test (Min 40% reqd to qualify for written Exam)		Written Test	
5	Laboratory Assistant	Gp 'C'	Pass/ Qualify (Maximum time to qualify - 10 mins)	Identification of lab eqpts & instruments Sample collection, transport & preservation Lab testing	**25 marks**	Questions on microscope & micro organism Classification of disease & its route, effects and sources spreading of infections Identification of bacteria Spreading of infections and destruction of bacteria Procurement and mgt of lab eqpts Type of hospital waste & its disposal Different types of urinary analysis Testing blood for various diseases	**100 marks**
6	Welder	Gp 'C'	Pass/ Qualify (Maximum time to qualify - 10 mins)	Arc welding operation Gas welding operation Identification of eqpts/mtrl used for welding	**30 marks**	Questions of Gas welding Questions of Arc welding Operation & Maint of welding eqpts Eqpts used in welding Safety precautions General Knowledge	**100 marks**
7	MSW Mason	Gp 'C'	Pass/ Qualify (Maximum time to qualify - 10 mins)	Brick masonry Stone Masonry Mixing mortar as per proportion Use of Vibrators Erecting knowledge of shuttering Curing procedure	**30 marks**	Questions on concrete & concrete mixing Brick/stone masonry works Pier & arches Different type of floors Pointing Different type of cement Mortar & its use Plastering Use of staging & shuttering General Knowledge	**100 marks**
8	MSW Mess Waiter	Gp 'C'	Pass/ Qualify (Maximum time to qualify - 10 mins)	Beverage serving etiquette Food serving etiquettes Use of different type of crockery/cutlery Laying out a dining table for various occasions Preparation of bed Identification of food/beverage	**30 marks**	Handling & identification of different types of crockery Maint of Room Food service etiquettes Beverage service etiquettes General Knowledge	**100 marks**

Appendix C

Annexure

FROM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt/Kumari_____ Son/daughter of _____ of village/town _____ in District/Division_____ in the State/Union Territory _____ belongs to the _____ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No._____ dated_____* Shri/Smt/Kumari _____ and/or his/her family ordinarily reside (s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No 36012/22/93-Estt (SCT) dated 8.9.1993 **.

Dated :

District Magistrate
Deputy Commissioner etc

Seal

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* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** -. As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Appendix D

Annexure-I

Government of .....
(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ Dated:_____

VALID FOR THE YEAR _____

1. This is to certify that Shri/Smt.Kumari_____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Post Office_____ District_____ in the State/Union Territory _____ Pin Code_____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets ***:

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. And above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari_____ belongs to the _____ caste which is not recognised as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____
Name _____
Designation _____

Recent Passport size attested photograph of the applicant

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* Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.
**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or properly holding test to determine EWS status.

Appendix 'B'

FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Shrimati/Kumari _____ son/daughter of _____ of village/Town/District / Division _____ _____ in District / Division _____ of the State / Union teritory _____ belongs to the _____ _____ Caste / tribe which is recognised as a Scheduled Caste

Scheduled tribe Under :-

The Constitution (Scheduled castes) Order, 1950 @
The Constitution (Scheduled tribes) Order, 1950 @
The Constitution (Scheduled castes) (Union Territory) Order, 1951 @
The Constitution (Scheduled tribes) (Union Territory) Order, 1951 @
As amended by the Scheduled Caste and Scheduled Tribes lists Modification Order, 1956 the Bombay reorganization Act, @ 1960 the Punjab reorganization Act 1996 the State of Himachal Pradesh Act, 1970, the North Eastern Area (Re-organisation) Act - 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendments) Act, 1976.
The Constitution (Jammu & Kashmir) Scheduled caste Order, 1956 @
The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order 1959, as amended by the Scheduled castes and Scheduled Tribes Order (Amendments) Act, 1976 @
The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order , 1962. @
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962. @
The Constitution (Pondichery) Scheduled Castes Order, 1964. @
The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967. @
The Constitution (Goa, Daman and Diu) Scheduled Castes Order 1968. @
The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968. @
The Constitution (Nagaland) Scheduled Tribes Order, 1970. @
The Constitution (Sikkim) Scheduled Castes Order, 1978 @
The Constitution (Sikkim) Scheduled Tribes Castes Order, 1978 @
The Constitution (Jammu & Kashmir) Scheduled Tribes Castes Order, 1989 @
The Constitution (SC) Order (Ahmendment) Act, 1990 @
The Constitution (ST) Order (Ahmendment) Ordinance, 1991 @
The Constitution (ST) Order (Second Ahmendment) Act, 1991 @
The Constitution (ST) Order (Ahmendment) Ordinance, 1996 @

2. Applicable in the case of Scheduled Castes, Scheduled Tribe persons who have migrated from one State/Union Territory Administration.

The certificate is issued on the basis of the Scheduled Caste/Scheduled Tribes Certificate issued to Shri_____Father_____of shri _____of Village/town_____in District/Division _____ of the State/Union Territory_____who belong to the_____Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Caste/Scheduled Tribe in the State/Union Territory issued by the_____dated_____

3. Shri_____ and/or his/her family ordinarily reside (s) in village/Town _____ of_____District/Division of the State/Union Territory of

State/Union Territory

Place :

Dated :

Note.:

*** Please delete the words which are not applicable**
Please quote specific Presidential Order
Delete the paragraphs which is not applicable

Signature_____

Designation_____